

## Job Description

Position	Sales Engineer
Date	January 2022
Reports to	Sales Director
Reports	None

## Responsibilities

### Sales

To work with the sales director to meet annual sales targets:

- Use of Microsoft Dynamics CRM
- Compilation of commercial documents for tenders
- Data analysis
- Compilation / Updates of standard quotes and costings
- Responding to customer enquiries and providing quotations as required
- High level of Word / Excel skills
- Strong written and oral presentation skills
- Knowledge of Dynamics CRM / Click Dimensions a bonus
- Experience using any of the Adobe packages is a bonus.

### Marketing

- Co-ordinate with marketing to plan international exhibitions and shows where necessary.
- Assist marketing in producing content for and running various channels and campaigns
- Photograph products for marketing and sales use
- Assist with gathering customer feedback after installation
- Make updates to iceoxford.com when required

## Qualifications and Experience

Qualifications	Degree in Science / Engineering or relevant experience
Experience	Previous experience with cryogenic equipment is an advantage Preferably at least 1 years sales / marketing experience.
Expected starting salary	£22K-£28K bonus if payable

## Details

Written by	HR
Employee Name	