

## Job Description

Position	Assembly Technician
Date	12/01/21
Reports to	Steve Bonner
Reports	None

## Responsibilities

### Assembly

- Assembly of product in line with QA System and drawings.
- Knowledge of manual lathe and milling
- Ability to leak test with Helium
- Tig welding
- Hard and soft soldering
- Maintain quality in line with ICE expectations.
- Assist in development & maintenance of build files/route cards.
- Ensure route cards are always attached when product is complete.
- Assisting in the layout of workshop areas and keeping it tidy/clean.
- Identifying tools required for efficient working and communicating these to the line manager.
- Actively work with the D.O. to improve products to reduce costs/hours.
- Installation of products/projects on customer site if required.
- Supply information when required for Production QA Work Instructions.
- Responsible for own Health and Safety and others whilst at work regarding your actions.
- Ensure all items required from stores are booked out using the correct procedure.
- Complete timesheets in line with procedure.
- Complete modification sheets as necessary and pass to D.O. when necessary.

### Test & Installation

- Safe use of cryogenic liquids.
- Correct use of equipment to alleviate breakdowns.

## Qualifications and Experience

Qualifications	Apprentice trained preferred
Experience	Previous assembly of cryogenic equipment Vaccum testing equipment
Expected starting salary	£20K-£25K

## Details

Written by	CHRIS BUSBY
Employee Name	
Reviewed By Employee (Date)	
Signed by employee	